

FOOD INSTRUMENTS WITH MICR CODE ERRORS

Occasionally, some local agencies may incorrectly print food instruments (FIs) without the proper MICR font and/or toner on the bottom portion of the FI. (See example below). This section of the food instrument (check) enables your depository bank to route a deposited food instrument to (CSC Covansys) our banking services contractor for reimbursement.

If a WIC participant brings in food instrument(s) that have an incorrect MICR font, partial and/or missing numbers please advise them to return to their local WIC clinic who can correct their food instrument(s).

- If you accept any food instruments printed with the incorrect MICR font, give your Vendor Liaison a call. This will enable us to identify the local agency with the problem and have them correct the printing trouble as soon as possible.
- Do not deposit these food instruments in your bank as they will be returned unpaid and services fees may apply.
- Send the original food instrument(s) directly to the State Office for reimbursement right away. Remember to keep a copy of all food instrument(s) mailed for your records.

We will process an ACH credit (direct deposit) to your financial institution for food instruments which meet all pre-payment edits and are received within the spend dates.

Bad MICR Font:

<4170043327<:06119684: 2509248<

Correct MICR Font:

⑈ 4 1 7 0 0 4 3 3 2 7 ⑈ : 0 6 1 1 9 6 8 4 : 2 5 0 9 2 4 8 ⑈