

Intern Responsibilities

- Dietetic interns must be well organized, self-directed, disciplined, motivated, and critical thinkers in order to successfully complete the program and pass the RD exam.
- Interns must attend all internship classes. Orientation is mandatory and will only be offered once each year.
- Interns must maintain a portfolio of completed activities from each rotation.
- Interns must maintain an activity log, recording the number of hours spent on internship activities each week. This log documents that the intern has spent at least 900 hours on internship activities.
- Interns must submit all activities as indicated and on time.
- The internship program will not extend the completion date for any intern not completing all assignments and activities on time.
- Interns must act responsibly, maturely, and professionally at all times, including appearance, dress, and cleanliness. The intern's professional behavior should be consistent with the guidelines for Professional Conduct and the Code of Professional Ethics of the American Dietetic Association.
- The intern is expected to conform to the established dress code of the agency and affiliate sites. He/she should also be considerate of others, have a positive attitude, be prompt, tactful and responsible.
- The Dietetic Internship is not liable for the student's safety in travel, unless the travel is related directly to his/her position within the Health Department. The intern must provide a copy of the automobile liability insurance prior to the start of the internship.
- Interns must complete all pre-internship assignment prior to orientation.
- Interns must communicate openly and honestly with instructors, preceptors, coordinator and internship director. Any needs, concerns or questions should be addressed as soon as possible.
- The internship program is not just a vehicle to become a Registered Dietitian it an educational opportunity, so make the most of it.